OSPI CNS Food Distribution Program Instruction Sheet

Accessing Value of Commodities Shipped Report

The annual Value of Commodities Shipped report summarizes the total value of USDA Foods shipped to your district during the school year for the National School Lunch Program. The Value of Commodities Shipped Report may be accessed through CNPweb. A user ID and password are required.

The following information is provided in the Value of Commodities Shipped report:
- **Commodity:** Each commodity is listed as either bonus or entitlement.
- **Units Shipped:** The cumulative number of units that were shipped to your district.
- **USDA Value:** The total values using fixed costs of all shipments received as shown on each Local Education Agency (LEAs) Order Form.

SFSP Report: If you participated in the Summer Food Service Program (SFSP), you will need to log into CNPweb using your SFSP username and password to access your summer usage. Then continue with the instructions below.

Steps to take in CNPweb

1. Log into CNPweb.
   a. For login questions, User IDs, or Password reset, contact fooddistribution@k12.wa.us, 360-725-6204.
   b. For ordering questions or assistance, contact Sarah Davis, 360-725-6215.

2. After reviewing the Message Board, click the **Continue** button found at the top or bottom of the page.

3. Select the Program Year **2025**.

Program Year Selection

Program Year	Program Begin Date	Program End Date
2009	July 1, 2008	June 30, 2009
2010	July 1, 2009	June 30, 2010
2011	July 1, 2010	June 30, 2011
2012	July 1, 2011	June 30, 2012
2013	July 1, 2012	June 30, 2013
2014	July 1, 2013	June 30, 2014
2015	July 1, 2014	June 30, 2015
2016	July 1, 2015	June 30, 2016
2017	July 1, 2016	June 30, 2017
2018	July 1, 2017	June 30, 2018
2019	July 1, 2018	June 30, 2019
2020	July 1, 2019	June 30, 2020
2021	July 1, 2020	June 30, 2021
2022	July 1, 2021	June 30, 2022
2023	July 1, 2022	June 30, 2023
2024	July 1, 2023	June 30, 2024
2025	July 1, 2024	June 30, 2025
2026	July 1, 2025	June 30, 2026

4. Click on **Reports**

5. Click on **Value of Commodities Shipped**

Reports Menu

Menu Item	Description
Product Cost Per Serving	Product Cost Per Serving
Survey Request Report	Quantity Requested By Month
Value of Commodities Shipped	Value Of Commodities Shipped
FDP Reports	Food Distribution Reports

6. Enter Begin Date 07/01/2024, End Date 6/30/2025, then click **View Report**

FDP   Superintendent of Public Instruction

Value Of Commodities Shipped
Program Year: 2025
Sponsor:
Program: [NSLP ▾]   Begin Date: [07/01/2024]   End Date: [06/30/2025]   [View Report]

Commodity	Units Shipped	USDA Value
Entitlement		
100241 - Peaches, Diced, Cups, Frozen	18	$793.62
100256 - Strawberries, Diced, Cups, Frozen	18	$864.90
D001 - DoD Funds	1500	$1,500.00
W143 - Adv Pier Beef Patty Flamebroiled 100% #10000037600	10	$790.90
W209 - Pilgrims Chicken Nuggets #615300	8	$203.92
W211 - Pilgrims Chicken Patty #665400	9	$229.41
Total Entitlement	1,563	$4,382.75
Total For:	**1,563**	**$4,382.75**

7. Retrieving the Report

    Please know that browsers Google Chrome and Microsoft Edge have the below Printing hack available. If you have trouble printing, please submit your request for the PDF of the report to the fooddistribution@k12.wa.us.

    Printing instructions:
    Step 1. Ctrl A (select all text) then Ctrl P (access the printer)
    Step 2. Chose the printer or save as an Adobe PDF

Acronym Reference

— CNS- Child Nutrition Services

— FDP- Food Distribution Program

— LEA- Local Education Agency

— OSPI- Office of Superintendent of Public Instruction

— TLS- Total Lunches Served

— USDA- United States Department of Agriculture