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Washington Office of Superintendent of
PUBLIC INSTRUCTION
Chris Reykdal, Superintendent

September 20, 2024

Marysville School Board of Directors
Zachary Robbins, Marysville School District Superintendent
Marysville School District
4220 80th Street NE
Marysville, WA 98270

Re: Required Meeting to Clarify Roles and Responsibilities

Dear Marysville School Board and Superintendent Robbins:

This letter is to inform you of next steps that my office will be taking with regard to Marysville School District (MSD), as well as provide you with additional information about the upcoming work of Dr. Arthur Jarvis in support of MSD.

Clarifying Roles and Responsibilities

After reviewing communication between your school district's administration and staff and my office this week, including reports and information from numerous Marysville constituents, I am requiring an in-person meeting next week between MSD leadership and the members of my staff who are listed below.

For the purpose of this meeting, MSD leadership includes two School Board Director representatives, Dr. Zachary Robbins, all executive directors and directors who directly report to Dr. Robbins (inclusive of those serving in an interim capacity), and both designated representatives of the Marysville Administrators' Association (MAA).

The following individuals from the Office of Superintendent of Public Instruction (OSPI) will be in attendance:

- Tennille Jeffries-Simmons, OSPI Chief of Staff
- Dr. Michaela Miller, OSPI Deputy Superintendent
- Dr. Arthur Jarvis, Special Administrator
- T.J. Kelly, OSPI Chief Financial Officer and Financial Oversight Committee (FOC) Member
- Ramon Alvarez, OSPI Chief Human Resources Officer and FOC Member

It is my continued expectation that MSD leadership is responsible for the day-to-day management of the Marysville School District. Based on the reports my office has received, it is clear that MSD leadership needs additional support or direction in clarifying the roles and responsibilities of OSPI, Dr. Jarvis, the Financial Oversight Committee, and MSD leadership.

Without exception, MSD Leadership has a responsibility to carefully review, understand, and effectively communicate the requirements and expectations from my office related to Enhanced Financial Oversight, Binding Conditions, and the work of Dr. Jarvis as Special Administrator. Decisions made by MSD leadership, beyond the requirements imposed by OSPI or the Special Administrator, may not be attributed to OSPI.

To achieve the clarity and coordination I expect, I have directed my team to make themselves available from 9:30 am through 12:30 pm on Tuesday, September 24. They will report to MSD's central service center at 9:30 am.

MSD participation in the meeting is required. Representatives from Northwest Educational Service District (NWESD) 189 may also be in attendance. Discussion materials will be provided by OSPI, and MSD attendees will have an opportunity to share outstanding questions that you may have.

Next Steps for the Special Administrator

As Dr. Jarvis begins his work as special administrator, the OSPI team is planning a series of in-person introductory meetings for him on September 30, 2024. These meetings will be with district leadership staff, local officials, and labor representatives. The day will culminate with the public board meeting that evening.

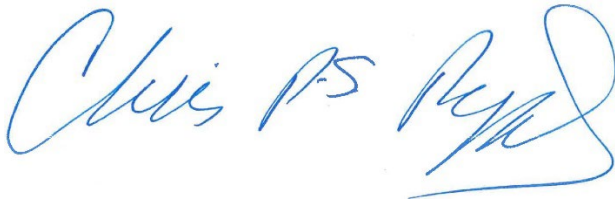
It is OSPI's expectation that Dr. Jarvis will be introduced by the board during a work session and have the opportunity to hear public comment, similar to the structure of OSPI's presentation at the August 5, 2024, board meeting.

Please plan for Dr. Jarvis to be joined by T.J. Kelly, OSPI's Chief Financial Officer, at the board meeting and for Dr. Jarvis and Mr. Kelly to present on Dr. Jarvis' role, his authority, and his work with MSD. Before announcing this presentation, please share the draft language of the announcement with Dr. Jarvis and Mr. Kelly for review.

Leading up to the 30th, Dr. Jarvis will be holding conversations with various MSD stakeholders. As a reminder, Dr. Jarvis is authorized to visit any school district location and conduct meetings with school district staff and constituents. He is not required to provide advance notice or visibility of communication or contact with school district staff or constituents. Please ensure that Dr. Jarvis' access to district personnel and buildings is not restricted in any way.

Thank you for your partnership in this work.

Sincerely,

A handwritten signature in blue ink, appearing to read "Chris PS Reykdal". The signature is fluid and cursive, with the initials "PS" written in the middle.

Chris Reykdal
Superintendent of
Public Instruction

cc: Ismael Vivanco, Superintendent, Northwest ESD 189
T.J. Kelly, Chief Financial Officer, OSPI
Ramon Alvarez, Chief Human Resources Officer, OSPI
Kassidy Probert, Assistant Superintendent, ESD 101
Lisa Matthews, Assistant Superintendent, NWESD 189