

Old Capitol Building  
PO Box 47200  
Olympia, WA 98504-7200

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Washington Office of Superintendent of  
**PUBLIC INSTRUCTION**  
Chris Reykdal, Superintendent

February 22, 2024

( ) Action Required  
(X) Informational

## BULLETIN NO. 012-24 STUDENT TRANSPORTATION

TO: Educational Service District Superintendents  
School District Superintendents  
School District Business Managers  
School District Transportation Administrators  
Regional Transportation Coordinators

FROM: Chris Reykdal, Superintendent of Public Instruction

RE: 2023–24 Student Transportation Operation Allocation

CONTACT: Patti Enbody, Director  
360-725-6122, [patti.enbody@k12.wa.us](mailto:patti.enbody@k12.wa.us)

## PURPOSE/BACKGROUND

The purpose of this bulletin is to inform school districts of the calculation and distribution of their student transportation operations allocation for the 2023–24 school year. Allocation payments for September, October, November, December, and January were made in accordance with Revised Code of Washington (RCW) 28A.510.250, based on each district's Student Transportation Allocation Reporting System (STARS) allocation for the 2022–23 school year.

The STARS calculation process uses a regression analysis to determine the expected cost of operating school district transportation service based on the individual school district's characteristics. For the 2023–24 school year, the regression analysis used the fall, winter, and spring student counts and route data from the 2022–23 school year and the 2022–23 school year transportation expenditure data from each district's Form F-196 to determine the coefficients used in the funding calculation. The initial funding amount is then calculated using each district's reported data from spring 2023, fall 2023, and winter 2024. This initial amount is compared to the school district's prior year expenditures, and the lesser of these two values is selected.

A summary of the student transportation operation allocation for each district is attached to this bulletin. The summary shows the calculated allocation and the amount of any funding adjustment.

The details of the STARS calculation, including all adjustments, is available online at the Office of Superintendent of Public Instruction's (OSPI) [Student Transportation Allocation Reporting System's](#) website. Select the link marked "Operations Allocation Detail Report 1026A." There is a drop-down list of districts. On the same page is a Description Detail Report (PDF) explaining the calculation process for the 1026-A Report.

Details of district reported data are provided in the following STARS reports: The Student Detail Report, the Route Summary Report, the Bus Summary Report, and the Route Detail Report. These reports are available in the reports tab within the STARS Educational Data System (EDS) and on OSPI's Student Transportation STARS website (link shown above) under "Quarterly Reports." All reports are combined into a single PDF file name starting with the report period and then "District Detail Report." These reports are available in a drop-down menu.

Please contact your regional transportation coordinator if you find any errors with the data displayed on your Report 1026-A, or if you have questions regarding the calculation. Their contact information is provided below:

|                                                                                                                                                                                                                                       |                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Region 1 (For districts in ESD 112 and ESD 113)</b><br>Rodney McKnight<br>ESD 112<br>2500 NE 65th Avenue<br>Vancouver, WA 98661-6812<br>360-952-3595<br><a href="mailto:rodney.mcknight@esd112.org">rodney.mcknight@esd112.org</a> | <b>Region 2 (For districts in ESD 114 and ESD 121)</b><br>Chris Jose<br>Puget Sound ESD 121<br>1282 Valentine Avenue SE<br>Pacific, WA 98047<br>253-686-1126<br><a href="mailto:cjose@psesd.org">cjose@psesd.org</a> |
| <b>Region 3 (For districts in ESD 189)</b><br>Mark Dennis<br>Northwest ESD 189<br>1601 "R" Avenue<br>Anacortes, WA 98221<br>360-299-4008<br><a href="mailto:mdennis@nwesd.org">mdennis@nwesd.org</a>                                  | <b>Region 4 (For districts in ESD 105, ESD 123, and ESD 171)</b><br>Dan Payne<br>ESD 105<br>33 S. Second Avenue<br>Yakima WA 98902<br>509-454-3105<br><a href="mailto:dan.payne@esd105.org">dan.payne@esd105.org</a> |
| <b>Region 5 (For districts in ESD 101)</b><br>Eric Engle<br>NEW ESD 101<br>4202 South Regal<br>Spokane, WA 99223-7738<br>509-789-3558<br><a href="mailto:eengle@esd101.net">eengle@esd101.net</a>                                     |                                                                                                                                                                                                                      |

## INFORMATION AND ASSISTANCE

For questions regarding this bulletin please contact Patti Enbody at 360-725-6122 or email [patti.enbody@k12.wa.us](mailto:patti.enbody@k12.wa.us). The OSPI TTY number is 360-664-3631.

This bulletin is also available on the [Bulletins](#) page of the OSPI website.

Tennille Jeffries-Simmons  
Chief of Staff

T.J. Kelly  
Chief Financial Officer  
Financial Resources

Patti Enbody  
Director  
Student Transportation and Traffic Safety Education

CR:sn

**Attachment:      *Summary of 2023–24 Operations Allocation***

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