

## OSPI Website ADA Compliance

# 2018 Supplemental Budget Decision Package

**Agency:** 350 Office of Superintendent of Public Instruction  
**Decision Package Code/Title:** SH/OSPI Website ADA Compliance  
**Budget Period:** 2018 Supplemental  
**Budget Level:** PL

### Agency Recommendation Summary Text:

The Office of Superintendent of Public Instruction (OSPI) was investigated by the Office for Civil Rights (OCR) of the U.S. Department of Education in relation to allegations of violations of Section 504 of the Rehabilitation Act (1973) and the Title II of the Americans with Disabilities Act (1990). The complainant alleges that OSPI's website contains barriers to access for people with disabilities. The superintendent requests \$565,000 for FY 19 to procure services to replace existing public website functionality with modern accessible functionality, thus removing barriers to access.

### Fiscal Summary:

Operating Expenditures	FY 2018	FY 2019	FY 2020	FY 2021
Fund 001-01 (Program 010)	\$0	\$565,000	\$0	\$0
<b>Total Cost</b>		<b>\$565,000</b>		
Staffing	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
FTEs	0	0	0	0
<b>Revenue</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
Fund 001-01	\$0	\$0	\$0	\$0
<b>Object of Expenditure</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
Obj. A	\$0	\$0	\$0	\$0
Obj. B	\$0	\$0	\$0	\$0
Obj. C	\$0	\$540,000	\$0	\$0
Obj. E	\$0	\$25,000	\$0	\$0

### Package Description

#### Background:

The Office of Superintendent of Public Instruction (OSPI) is the primary agency charged with overseeing K–12 public education in Washington State. Headquartered in Olympia, Washington, OSPI works with the state's 295 school districts to administer basic education programs and implement education reform.

The purpose of the OSPI Public Website is to support the agency's mission by serving the needs of the K–12 public education community, including but not limited to: Certificated teachers, Classified staff, School Administrators, School district personnel, Educational Service District (ESD) personnel, Parents and students, Media, Researchers, Legislators and staff, and Education associations.

The OSPI Website was last updated in 2001.

#### Current Situation:

## **OSPI Website ADA Compliance**

In its current state, the website utilizes outdated process, functionality, and design. Changes to existing process, functionality, and design are required to complete the agreement between OCR and OSPI.

The Office of Superintendent of Public Instruction (OSPI) was investigated by the Office for Civil Rights (OCR) of the U.S. Department of Education in relation to allegations of violations of Section 504 of the Rehabilitation Act (1973) and the Title II of the Americans with Disabilities Act (1990). The complainant alleges that OSPI's website contains barriers to access for people with disabilities. OSPI voluntarily entered into an agreement to complete specific action items within a defined timeline to remove barriers to access.

### **Proposed Solution:**

OSPI will hire a contractor to replace existing outdated functionality with modern website architecture, functionality and presentation so that the site is fully ADA compliant and may be updated, maintained and extended while maintaining full ADA compliance.

### **Base Budget: If the proposal is an expansion or alteration of a current program or service, provide information on the resources now devoted to the program or service.**

1.5 FTE currently support the OSPI Website. Those staff will continue to maintain the existing website while OSPI performs a Request for Proposals (RFP) for vendors to propose development of a new website and transition of content. Content migration will include remediation of accessibility to be performed by OSPI program offices and support staff.

### **Decision Package expenditure, FTE and revenue assumptions, calculations and details:**

Contract expenses are taken directly from the average proposed cost for this work resulting from an RFP published in 2014 by OSPI. That project was discontinued due to loss of funding.

### **Decision Package Justification and Impacts**

#### **What specific performance outcomes does the agency expect?**

- Satisfy agreement between OSPI and OCR.
- Increase accessibility of OSPI and Education-related information to educators, the legislature, the public, and all other customers of the website.
- Full agency conformation to open government expectations.
- Effectively communicate with students, parents, educators and the public.
- An increase in website functionality and usability which will result in a decrease in maintenance cost.

#### **Performance Measure detail:**

- The success of this project will be measured by having a website that is easily accessible by individuals with disabilities. In other words, the OSPI website will be ADA compliant.

#### **Fully describe and quantify expected impacts on state residents and specific populations served.**

The Washington State K-12 Education community, legislators, parents, researchers, other organizations, and the public in general will have better access to information about K-12 public education.

#### **Distinction between one-time and ongoing costs:**

All costs associated with this decision package are one-time costs for creation and migration.

#### **What are other important connections or impacts related to this proposal?**

Impact(s) To:		Identify / Explanation
Regional/County impacts?	No	Identify:
Other local gov't impacts?	No	Identify:

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Impact(s) To:		Identify / Explanation
Tribal gov't impacts?	No	Identify:
Other state agency impacts?	No	Identify:
Responds to specific task force, report, mandate or exec order?	No	Identify:
Does request contain a compensation change?	No	Identify:
Does request require a change to a collective bargaining agreement?	No	Identify:
Facility/workplace needs or impacts?	No	Identify:
Capital Budget Impacts?	No	Identify:
Is change required to existing statutes, rules or contracts?	No	Identify:
Is the request related to or a result of litigation?	No	Identify lawsuit (please consult with Attorney General's Office):
Is the request related to Puget Sound recovery?	No	If yes, see budget instructions Section 14.4 for additional instructions
Identify other important connections		

**Please provide a detailed discussion of connections/impacts identified above.**

N/A

**What alternatives were explored by the agency and why was this option chosen?**

The modification of existing process, functionality and design was reviewed as an option, however the modification of existing technology would be cost prohibitive.

**What are the consequences of not funding this request?**

Failure to comply with ADA regulations and inability to satisfy an agreement entered into with Office of Civil Rights.

**How has or can the agency address the issue or need in its current appropriation level?**

The agency is unable to make substantial revisions to its website in its current appropriation level.

**Other supporting materials:**

**Activity Inventory:**

Activity Inventory Item	Prog	Staffing			Operating Expenditures		
		FY 2018	FY 2019	Avg	FY 2018	FY 2019	Total
A002	010				\$0	\$565,000	\$565,000
<b>Total Activities</b>					<b>\$0</b>	<b>\$565,000</b>	<b>\$650,000</b>

**Information technology:** Does this Decision Package include funding for any IT-related costs, including hardware, software, services (including cloud-based services), contracts or IT staff?

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☐ No



☒ Yes Continue to IT Addendum below and follow the directions on the bottom of the addendum to meet requirements for OCIO review.)

# 2018 Supplemental Budget - IT Addendum

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## Part 1: Itemized IT Costs

Please itemize any IT-related costs, including hardware, software, services (including cloud-based services), contracts (including professional services, quality assurance, and independent verification and validation), or IT staff. Be as specific as you can. (See chapter 12.1 of the operating budget instructions for guidance on what counts as “IT-related costs”)

Information Technology Items in this DP <i>(insert rows as required)</i>	FY 2018	FY 2019	FY 2020	FY 2021
Contract for design / development / migration	\$540,000			
<b>Total Cost</b>	<b>\$540,000</b>	<b>Enter Sum</b>	<b>Enter Sum</b>	<b>Enter Sum</b>

## Part 2: Identifying IT Projects

If the investment proposed in the decision package is the development or acquisition of an IT project/system, or is an enhancement to or modification of an existing IT project/system, it will also be reviewed and ranked by the OCIO as required by RCW 43.88.092. The answers to the three questions below will help OFM and the OCIO determine whether this decision package is, or enhances/modifies, an IT project:

- Does this decision package fund the development or acquisition of a new or enhanced software or hardware system or service? ☒ Yes ☐ No
- Does this decision package fund the acquisition or enhancements of any agency data centers? (See [OCIO Policy 184](#) for definition.) ☐ Yes ☒ No
- Does this decision package fund the continuation of a project that is, or will be, under OCIO oversight? (See [OCIO Policy 121](#).) ☐ Yes ☒ No

If you answered “yes” to any of these questions, you must complete a concept review with the OCIO before submitting your budget request. Refer to chapter 12.2 of the operating budget instructions for more information.